

What happens at Assembly?

This is a broad outline - items will change. A more accurate agenda will be included with the minutes of the last Area World Service Committee Meeting. The Agenda will give specific times for each session:

Friday Night:

Registration
Early Bird Meeting
Welcome
Mixer
Discussion of Pertinent Topics
Incoming/Outgoing Sharings
New GR/DR Orientation (Spring Assembly only)
Fellowship Meetings

Saturday:

Breakfast
Area Assembly (Business Meeting)
Lunch
Town Hall Service Workshop (Spring only)
Area Delegate's Report
Workshops (sign up at registration table)
Relaxation Time
Banquet
In-coming / Out-going service sharings
Entertainment &/or Townhall Workshop (optional)
Fellowship Meetings
Ask-It-Basket Q & A (see description below)

Sunday:

Breakfast
Ask-It-Basket Q & A (see description below)
In-coming / Out-going service sharings
Closing
Spiritual Time
Lunch & Farewells

What is Ask-It-Basket?

This is a good place for your unanswered questions. Write questions on an Ask-It-Basket question slip and place in the Ask-It-Basket. On Saturday night the Table Officers, Coordinators and 2nd & 3rd year District Reps will try to find answers for you, using Al-Anon Conference approved materials. The answers will be presented Sunday morning during the Ask-It-Basket session.

What should I bring?

- * 1. Minutes from the last Area Assembly Meeting.
- 2. Read any "Notices of Motions" in minutes and, if there are any, discuss them with your group to see if they would like you to vote on the motion.
- * 3. Questions from your group for Ask-It-Basket.
- 4. Permission from your group to vote on their behalf (if you are attending in place of your group rep)
- 5. The Service Manual
- * 6. A pen & paper to take notes.
- 7. Enthusiasm
- 8. An open mind
- 9. Willingness to learn

What do I wear?

Wear comfortable clothes - you will be doing a lot of sitting. Some members dress up somewhat for the Saturday banquet, but this is optional.

Do I need to bring money?

- * - You will need money to pay for your hotel room unless you are being billeted.
- If you have registered for the full meal package for the weekend, you will need only to pay for Friday supper & meals during travel.
- * If you are representing a group, remember to keep all your receipts so they can reimburse you.
- There will be coffee, tea & cold drinks sold during some breaks throughout the weekend.
- * - There may be raffle items on which you can buy tickets.
- Al-Anon/Alateen literature will be available for purchase either personally or on behalf of your group (with your group's prior approval).
- * - **Donations to Area** - you will find a small envelope in your registration folder into which you can place a personal donation if you wish. (A suggestion is \$1.00 per year in Al-Anon, but all donations are appreciated and none are required).
- * - **Love Money** - This is a personal donation to help the Delegate with incidental expenses during their stay at World Service Conference (again, this is optional).

The Assembly (Business) Meeting (Saturday Morning)

Who can vote?

- Only Group Representatives or their alternates can vote.
- * Before the meeting begins you will be asked to sign a register. Only those who have signed the register can vote. When you sign the book, you will be given a yellow card. When you vote you hold up the yellow card. If you should have signed but didn't, tell your District Representative or a Table Officer

Who can speak (has voice)?

- Table Officers, Coordinators, District Reps, and Group Representatives (or their alternates).
- * If you are not one of these, you are asked not to speak during the assembly business meeting.

Where do I sit?

- Table Officers - Front table
- * Coordinators - Coordinators table
- District & Group Representatives - District tables
- Interested Members - With their District or a side table

What if I have questions?

- Ask your District Representative - it is very important to have a respectful ear... when someone is talking please be silent... If you have an urgent question, jot it on a piece of paper and pass it to your District Rep.
- *

What about clapping?

- We ask that there be no clapping during the Assembly (Business) Meeting. It takes a lot of courage to speak at the microphone and all opinions are of equal value. Applause could indicate that one opinion is more popular than another, giving it more value.
- *

How do I make a motion?

- If possible, have your motion written out and have a seconder for it before approaching the microphone.
- * The motion will be discussed & voted on. Motions involving money need to have an amount (exact or approximate) written in. Each member is allowed only once to the microphone on any given motion or issue, with the exception of the person who made the motion, who may speak to it first and last.

Town Hall Service Workshop (Spring only)
(Saturday Afternoon)

Who has vote?

Table Officers, Coordinators, AIS Liasons,
District Reps, Group Reps (or their alternates)

Who can speak (has voice)?

Everyone

What is it?

Town Hall Service Workshops have a service theme
chosen from the previous Fall Assembly Evaluations.
Focus on one particular goal for the Province per year.
For example: Public Outreach, Fellowship Communication
or Group Services and Membership Outreach.

At Ask-It-Basket
(Sunday Morning)

Who can speak (has voice)?

Everyone... We ask that each person speak
only once on any given issue.

What about clapping?

Again, we ask that there be no clapping during
Ask-It-Basket to ensure equality.

What if I have a suggestion?

Suggestions are always encouraged. Fill out
your evaluation sheet (found in your
registration folder) and let us know what
you thought of the weekend, and any
suggestions you have for future Assemblies.

Who are the Table Officers?

Area World Service Delegate
Alternate Area World Service Delegate
Chairperson
Secretary
Treasurer
Canada West Regional Trustee

**For a better understanding of the
service structure in Al-Anon, please
consult the service manual.**

What does that mean?

AFG - Al-Anon Family Groups
WSO/AFG Inc. - World Service Office
(Al-Anon Headquarters)
WSC/Conference - World Service Conference
(held in April near New York or in Virginia Beach)
WSD/Delegate - World Service Delegate
AWSC/Committee - Area World Service
Committee (meets twice a year in Saskatchewan)
Area - Our area is Saskatchewan (Area 89)
Assembly/Seminar Weekend - twice a
year in Saskatchewan - **usually June and November**
GR - Group Representative
DR - District Representative
AIS - Al-Anon Information Services
LDC - Literature Distribution Center
NPIC - National Public Information Canada
PO - Public Outreach
CPC - Cooperating with the Professional Community
TEAM - Together Empowering Al-Anon Members
AMIAS - Al-Anon Members Involved in Alateen Service
CAL - Conference Approved Literature
KBDM - Knowledge-based decision making

Who are the Coordinators?

Al-Anon Adult Children Coordinator
Alateen Coordinator
Literature Coordinator
Public Outreach Coordinator
Website Coordinator
Archivist
Newsletter Editor
Alateen Representative
Alternate Alateen Representative

**If you have a question or comment that
involves one of these areas, the
district reps or coordinators would be happy to
hear from you. For more information on the duties
of each position visit www.sk-alanon.ca**

***Please remember, there are no mistakes
in Al-Anon, only opportunities to learn.***

**So, this is
Your First
Saskatchewan
Al-Anon / Alateen
Assembly...**

Your passport to:

Serenity

Hope

Courage

Faith

Trust

Service

Fun

Friendship